

W. 8. F. 1.

IN THE BOARD OF COMMISSIONERS OF LANE COUNTY
STATE OF OREGON

ORDER NO.

(IN THE MATTER OF AWARDING
(REQUIREMENTS CONTRACTS FOR
(PROFESSIONAL SERVICES IN
(BRIDGE ENGINEERING
(CONSULTATION TO OTAK, INC. IN
(THE NTE AMOUNT OF \$325,000 AND
(CH2M HILL IN THE NTE AMOUNT OF
(\$175,000

WHEREAS, Lane County has need of flexible on-call bridge engineering consulting services for projects listed in the Capital Improvement Program as well as various bridge, road and culvert maintenance projects; and

WHEREAS, on April 23, 2004, Sonny Chickering, County Engineer, under authority of Lane Manual, Chapter 21, received submittals from interested firms for Flexible Professional Services in Bridge Engineering Consultation; and

WHEREAS, five firms submitted responses. Upon review of the responses, the selection committee recommends awarding requirements contracts to Otak, Inc. and CH2M Hill; **NOW THEREFORE BE IT**

ORDERED, that the submittals received from Otak, Inc. and CH2M Hill for professional bridge engineering consulting services be accepted as recommended and the selected firms be awarded requirements contracts in the not-to-exceed amounts of \$325,000 and \$175,000, respectively, for a one-year term with the option to extend the contracts for two subsequent one-year terms in accordance with the Request for Professional Services; **IT IS FURTHER**

ORDERED, that the County Administrator is authorized to execute each of the requirements contracts and subsequent one-year renewal amendments.

DATED this _____ day of _____, 2004.

Bobby Green, Chair
Lane County Board of Commissioners

APPROVED AS TO FORM

Date 5-21-04 Lane County

OFFICE OF LEGAL COUNSEL

AGENDA COVER MEMO

DATE: June 2, 2004

TO: Lane County Board of Commissioners

DEPT: Public Works

PRESENTED BY: Sonny Chickering
County Engineer

AGENDA ITEM TITLE: In the Matter of Awarding Requirements Contracts for Professional Services in Bridge Engineering Consultation to Otak, Inc. in the NTE Amount of \$325,000 and CH2M Hill in the NTE Amount of \$175,000

I. MOTION

THAT THE BOARD ORDER BE ADOPTED AWARDING REQUIREMENTS CONTRACTS FOR PROFESSIONAL SERVICES IN BRIDGE ENGINEERING CONSULTATION TO OTAK, INC. IN THE NTE AMOUNT OF \$325,000 AND CH2M HILL IN THE NTE AMOUNT OF \$175,000 TO BE EXECUTED IN ACCORDANCE WITH THE REQUEST FOR PROFESSIONAL SERVICES AND THAT THE COUNTY ADMINISTRATOR IS AUTHORIZED TO EXECUTE THE CONTRACT AGREEMENTS.

II. ISSUE AND PROBLEM

Lane County Department of Public Works has need of flexible on-call bridge engineering services for various projects. The types of projects include but are not limited to bridge structures, retaining walls, drainage/culverts, manholes/vaults, embankment and slope stabilization and emergency repair designs. The projects will range in scope from new construction to minor repair or maintenance. These consultant services will aid the County's ability to support project development, construction management, bridge preservation and operations and roadway safety.

III. DISCUSSION

A. Background.

In April 2004, fifteen (15) bridge engineering consulting firms were mailed Request for Professional Services notifications. Five firms responded to the request. Based on a combination of performance records and other required qualifications, the selection committee judged the selected firms as qualified to perform the work described in the Request for Professional Services.

B. Analysis.

The County realistically expects that the bridge projects listed in the current CIP as well as increasing bridge, road and culvert maintenance activities will require some outside bridge engineering services. Language in the Request for Professional Services allows the option of renewing the agreements for two additional one-year time periods. This allows for uninterrupted bridge consulting services.

C. Alternatives/Options

1. Contract with selected firms (staff recommendation).
2. Solicit professional services and award contracts on a project-by-project basis.
3. Hire additional staff.

D. Recommendation.

Staff recommends that the Board award contracts to the selected consultants for work assigned during the first year of the contract.

Per language in the Request for Professional Services, the contracts may be amended to extend time and/or dollar limits during the current and the two subsequent one-year terms as specified in the contracts.

IV. IMPLEMENTATION/FOLLOW-UP

Upon approval by the Board, the contracts will be processed for execution by the County Administrator.